

BIENFAIT TOWN COUNCIL
Regular Meeting of Council
Wednesday, May 8, 2024
Municipal Office at Bienfait, Saskatchewan
AGENDA

Official Oath of Office

01 Call to Order

02 Delegation

03 Consideration of Agenda

- a.) Review of Agenda as presented, revise as required

04 Minutes of Previous Meeting

- a.) Review of Minutes of the April 17, 2024, Regular Council Meeting
- b.) Presentation of errors, omissions or corrections – MOTION to approve

05 Reports – Council, Staff and Other

- a.) Verbal Council Reports:

06 Financial

- a.) Bill List #1
- b.) Payroll List #1
- c.) MasterCard Statements – February, March, April 2024

07 Unfinished Business

- a.) Motion 24/04/17-08(h)

08 New Business

- a.) Weed Spraying Quotes
- b.) Well 8 Remote Wireless Control
- c.) Signatories for Cheques and Other Negotiable Instruments
- d.) Workplace Violence and Prevention Policy
- e.) Blue Jay Ball Diamonds Tree Planting Update
- f.) Bienfait Blue Jay Ball Diamonds Sign Quote
- g.) Bienfait Centennial Parks and Recreation Community Calendar Add
- h.) 2024 Education Property Tax Mill Rates
- i.) 2024 Board of Revision
- j.) Bylaw No. 3 (2024) Licensing and Ownership of Animals
- k.) Bylaw No. 4 (2024) Regulating Dangerous Dogs
- l.) Bylaw No. 5 (2024) Control the Use of Cat Traps
- m.) Tree Planting Letter of Understanding
- n.) Culverts TWP RD 24
- o.) Municipal Utilities Sewage Lift Station Cleaning and Assessment Quote

09 Correspondence

- a.) UMAAS Update Volume 35, Issue 1 April 2024
- b.) Rural Municipality of Coalfields No. 4 Road Restriction Order

10 Other Business

11 Adjournment



TOWN OF BIENFAIT
Minutes of the Regular Meeting of Council
Wednesday, May 8, 2024 6:00 p.m.
Municipal Office at Bienfait, Saskatchewan

PRESENT: Mayor Ken Bonokoski
Councillors Ivan Boyer
Shirley Wheeler
Les Christensen
David Johnson
Gerald Resler
Melissa Rensby
Administrator Jessica Franklin

24/05/08-01 Call to Order:

A quorum being present, Mayor Ken Bonokoski called the meeting to order at 5:57 p.m.

24/05/08-02 Delegate

24/05/08-04 Minutes:

Wheeler/Rensby

THAT the minutes of April 17, 2024, Regular Meeting of Council shall be approved as presented.

Carried

24/05/08-05 Reports:

Christensen/Wheeler

THAT the following reports be accepted as presented:

- a. Verbal Reports
- Council Reports

Carried

24/05/08-06 Financials:

a. Bill List No. 1

Rensby/Resler

THAT Bill List No. 1 as indicated by cheque #11385 – cheque #11414 in the amount of \$23,857.14 is approved for payment as presented.

Carried

b. Payroll List No. 1:

Johnson/Resler

THAT Payroll List No. 1 as indicated by cheque #10508 – cheque #10512 in the amount of \$8,592.07 is approved for payment as presented.

Carried

c. Mastercard Payments

Boyer/Wheeler

THAT the Mastercard Payments for the Months of February, March and April 2024 shall be approved as presented.

Carried



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24/05/08-07 Unfinished Business:

24/05/08-08 New Business:

a.) Weed Spraying Quotes

Johnson/Rensby

THAT the Town approves the quote for vegetation control in the 2024 season from RPG Spraying for the following rates:

-Selective Chemical	\$0.47/per litre
-Non-Selective Chemical	\$0.61/per litre
-Hourly Rate	\$105.00/per hour

Carried

b.) Well 8 Remote Wireless Control

Resler/Rensby

THAT the Town of Bienfait approves the purchase and installation of a wireless remote module, wireless gateway, programming, and incidentals for water well 8, from Rethink Automation at a cost of five thousand five hundred dollars (\$5,500.00) plus applicable taxes.

Carried

c.) Signatories for Cheques and Other Negotiable Instruments

Wheeler/Johnson

THAT the following individuals shall be authorized as Principal Signatories for Cheques and other Negotiable Instruments for the Town of Bienfait:

1. Mayor Ken Bonokoski
2. Administrator Jessica Franklin

AND THAT if Mayor Ken Bonokoski is unable to act as the Principal Signatory, any one of the following Secondary Signatories shall be appointed to sign in his place:

1. Councillor Melissa Renby
2. Councillor Ivan Boyer
3. Councillor Shirley Wheeler
4. Councillor Les Christensen
5. Councillor David Johnson
6. Councillor Gerald Resler

AND THAT if Administrator, Jessica Franklin, is unable to act as the Principal Signatory, Secondary Signatory, Recreation Director Sarah Yoner, and Administrative Assistant Shelby Tytlandsvik shall be appointed to sign in her place.

Carried

d.) Workplace Violence and Prevention Policy

Johnson/Boyer

THAT the Workplace Violence and Prevention Policy, be approved as presented and attached to, forming part of these minutes.

Carried

e.) Blue Jay Ball Diamonds Tree Planting Update

Resler/Wheeler

THAT the Administrator shall send a thank you letter to Daniyale Woolsey regarding the volunteer tree planting program that was implemented.

Carried

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f.) Bienfait Blue Jay Ball Diamonds Sign Quote

Wheeler/Resler

THAT the quote provided by Dynamic Signs for a 4' X 8' sign for the cost of five hundred sixty-five dollars (\$565.00) plus applicable taxes be approved; and that the sign will be to name diamond 2 as CSL Picker and Hotshot Services due to their volunteering with the tree planting program.

Carried

g.) Bienfait Centennial Parks and Recreation Community Calendar Add

Resler/Johnson

THAT the Town of Bienfait shall purchase an ad in the Bienfait Centennial Parks & Recreation Community Calendar at a cost of one hundred twenty dollars (\$120.00).

Carried

h.) 2024 Education Property Tax Mill Rates

Rensby/Boyer

THAT the Council for the Town of Bienfait shall accept the 2024 Education Property Tax Mill Rates as confirmed by an Order in Council of the Province of Saskatchewan:

Agricultural Property	1.42 mills
Residential Property	4.54 mills
Commercial/Industrial	6.86 mills
Resource (oil and gas, mines and pipelines)	9.88 mills

Carried

i.) 2024 Board of Revision

Boyer/Johnson

THAT the firm of Western Municipal Consulting Ltd., of Meota, Saskatchewan, shall be appointed to provide Board of Revision and secretarial services to the Town of Bienfait to hear 2024 Assessment Appeals with the understanding that a two-hundred- and fifty-dollar (\$250.00) dollar non-refundable retainer is required.

Carried

j.) Bylaw No. 3 (2024) Licensing and Ownership of Animals

Resler/Rensby

THAT Bylaw No. 3 (2024) be tabled to ensure changes are completed and brought back to Council for approval.

Carried

k.) Bylaw No. 4 (2024) Regulating Dangerous Dogs

Wheeler/Johnson

THAT Bylaw No. 4 (2024) being a Bylaw to Regulate Dangerous Dogs be introduced and read for the first time.

Carried

Resler/Boyer

THAT Bylaw No. 4 (2024) be read for the second time.

Carried

Wheeler/Christensen

THAT the third and final reading of Bylaw No. 4 (2024) be permitted at this meeting.

Carried Unanimously



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l.) Bylaw No. 5 (2024) Control the Use of Cat Traps

Boyer/Christensen

THAT Bylaw No. 5 (2024) be tabled to ensure that the spelling mistakes be corrected prior to approval.

Carried

m.) Tree Planting Letter of Understanding

Resler/Rensby

THAT the Town of Bienfait shall sign and return the Tree Planting Letter of Understanding to the R.M. of Coalfields No. 4 regarding the trees at the Blue Jays Ball Diamonds.

Carried

n.) Culverts TWP Rd 24

Resler/Christensen

THAT the culverts on TWP Rd 24 belonging to the R.M. of Coalfields No. 4 be tabled to allow time to discuss replacement with the property owners.

Carried

o.) Municipal Utilities Sewage Lift Station Cleaning and Assessment Quote

Boyer/Johnson

THAT the Town of Bienfait approves the quote from Municipal Utilities regarding the cleaning and assessment of three (3) lift stations, installation of a sealed hatch and new float bracket in the main lift, and the removal and replacement of the sump pump piping for a cost of twenty-three thousand three hundred fifty dollars (\$23,350.00) plus applicable taxes.

Carried

24/05/08-09 Correspondence:

Rensby/Boyer

THAT the correspondence as listed on the agenda be acknowledged and filed for future reference.

Carried

24/05/08-10 Other Business:

Grader

Resler/Johnson

THAT the Town of Bienfait shall hire a grader from Turnbull's Excavating Ltd. to grade municipal roads prior to dust control application.

Carried

Cuddington Avenue Culvert

Johnson/Boyer

THAT the Town of Bienfait shall remove the culvert from Cuddington Avenue and construct a wider bend on the municipal road.

Carried

24/05/08-11 Adjournment:

Bonokoski/Rensby

THAT this meeting be adjourned at 7:27 p.m.

Carried

Mayor



Administrator